

Date: March 14, 2012
U.S. Embassy Tallinn,
Kentmanni 20, 15099 Tallinn

Dear Prospective Offeror:

SUBJECT: SEN100-12-Q-0037, Embassy Security Alarm System

The Embassy of the United States of America invites you to submit a proposal for security alarm equipment.

Please submit your proposal to U. S. Embassy Tallinn, General Services Section, Procurement Unit at Kentmanni 20, 15099 Tallinn on or before March 30, 17.00 pm local time. No proposal will be accepted after this time.

In order for a proposal to be considered, you must also complete and submit the attached form SF-18.

Please direct any questions regarding this solicitation in writing to Procurement Assistant Ms. Karolin Vähi by e-mail vahik@state.gov. The due date for submitting inquiries about the solicitation is March 22. Responses to all inquiries shall be forwarded after March 22 to all prospective offerors at the same time.

Sincerely,

A handwritten signature in black ink, appearing to read 'Wayne Crawford', is positioned above the printed name.

Wayne Crawford
Contracting Officer